

REGISTRATION & PRACTICE FEES		INITIAL REGISTRATION			
	Full Regulated Registration	Provisional Regulated Registration	Restricted Purpose Regulated Registration	Non – Practising Regulated Registration	Inactive/Retired Regulated Associate Registration
Application for Registration (Non – refundable)	\$ 100.00	\$ 100.00	\$100.00	\$ 100.00	N/A
Initial Certificate of Registration	\$ 315.00	\$ 315.00	\$ 315.00 For 12 months OR \$ 80.00 Per 3 – month block	\$315.00	N/A
Initial Certificate of Practice	\$420.00	\$420.00	\$ 420.00 For 12 months OR \$105.00 Per 3 – month block	N/A	N/A
Advanced Competency Certification (Valid for three (3) years; see NOTE 7)	First certification \$50.00 Additional certification \$50.00 (\$100.00 maximum charge)	N/A	First certification \$50.00 Additional certification \$50.00 (\$100.00 maximum charge)	N/A	N/A

ANNUAL REGISTRATION, PRACTICE RENEWALS, & TRANSFERS

	Full Regulated Registration	Provisional Regulated Registration	Restricted Purpose Regulated Registration	Non – Practising Regulated Registration	Inactive/Retired Regulated Associate Registration
Annual Registration Fee	\$ 315.00	\$ 315.00	N/A	\$ 315.00	\$ 100.00
Certificate of Practice Renewal or Reinstatement	\$ 420.00	\$ 420.00	N/A	N/A	N/A
Application to Transfer Registration Category (at any time other than during annual renewal period)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	N/A
Advanced Competency Certification Renewal (Valid for three (3) years; see NOTE 7)	First certification \$50.00 Additional certification \$50.00 (\$100.00 maximum charge)	N/A	First certification \$50.00 Additional certification \$50.00 (\$100.00 maximum charge)	N/A	N/A

PENALTIES

	Penalty	Effective
Penalty for late payment of Annual Registration Fees	20%	Charged on payment received after 31 st October
Penalty for late payment of renewal of Certificate of Practice	20%	Charged on payment received after 31 st October
Penalty for reinstatement of Certificate of Practice (Non – renewal for failure to pay fees or apply in time)	35%	Charged on payments received after 31 st December
Penalty for reinstatement of Certificate of Practice (for any reason other than failure to pay renewal fees or apply in time)	35%	At time of reinstatement
Penalty for reinstatement of Certificate of Registration (when a Certificate of Registration has been revoked due to failure to pay Annual Registration Fees)	\$ 100.00	At time of reinstatement

MISCELLANEOUS FEES

	Fee	Details
Payment declined, NSF, unauthorized	\$ 50.00	Applicable to any and all payment methods
Issuing duplicate receipt	\$ 50.00	
Verification of Registration	\$ 50.00	
Issuing copies of documents from a registrant's file	\$ 50.00	Up to 25 pages; \$1.00 per page thereafter
Notice to registrant for failure to provide information or form to the College or a Committee of the College within thirty (30) days of being requested to do so	\$ 50.00	
Administration fee: payments made by any means other than on – line	\$ 25.00	Per transaction
Election recount	\$150.00	

COMMITTEE SERVICE FEES

	Fee	Details
Onsite Practice Audit	\$500.00	Does not apply to registrants who are randomly selected or volunteer for a Practice Audit as per the Continuing Competency Program , CASLPM General Regulation, Section 6.11(1)
One cycle of a remediation plan	First ten (10) hours – no charge	All successive hours billed at \$ 100.00 per hour

NOTES:

1. A Certificate of Practice expires on 31st December in each year, unless renewed prior to that date.
2. Fees for Annual Registration and Certificate of Practice renewal are due 31st October, and effective 1st January to the 31st of December of the up – coming Practice Year.
3. The fees for Annual Registration and Practice are based on a Practice Year, 1st January to 31st December. Registrants who begin practice in Manitoba part way through a Practice Year or who cease to practise for a period of time during a Practice Year are not entitled to any reduction in their annual fees.
4. An application fee for registration, Certificate of Practice, or transfer of registration category must be paid prior to registration being granted in any category, or Certificate of Practice being granted, whichever the case may be, and is non – refundable.

5. Inactive / Retired Regulated Associate Registrants who had been granted Life Membership with MSHA, as of 31st December 2013, shall be exempt from annual registration fees for the duration of their registration with the College.
6. An Advanced Competency Certificate held by a full regulated registrant is valid for three years from the date that it is issued or renewed, unless suspended or cancelled prior to expiry.

An Advanced Competency Certificate held by a restricted purpose regulated registrant is valid only for as long as the registrant's Certificate of Practice is valid, unless suspended or cancelled prior to expiry.

A registrant **must** maintain a valid Certificate of Practice in order to maintain Advanced Competency Certification. If the Certificate of Practice is canceled for any reason, Advanced Competency Certificates are revoked.

7. All transactions processed in **Canadian Funds**.
8. All fees subject to GST.
9. Payments due upon receipt of invoice.
10. Penalty charges are cumulative on outstanding balance.
11. Overdue accounts subject to 2% interest per month.