

MINUTES

DATE: Saturday 29th SEPTEMBER 2018

TIME: 9:00 a.m. to 4:00 p.m.

LOCATION: CASLPM Conference Room

CHAIR: S. Day, President

PRESENT: R. Street, F. Gaudry, L. Goerzen, N. Eason, C. Brown

By web conference: C. Buchel, C. MacTavish

REGRETS: none

SCRIBE: L. McKietiuik, Registrar

1. Call to Order

I. The meeting was called to order at 9:09 a.m.

II. Introductions / Round Table

President S. Day opened the meeting by welcoming everyone and acknowledging Ms. Caitlin Brown, newly appointed public representative to Council.

Council members introduced themselves and provided an account of their terms on Council and their backgrounds. Council members were asked to provide a brief bio statement to add to the College website.

III. College Mission Statement

S. Day read out the Mission of the College and reminded Council of its responsibility to ensure the public interest is met in make decisions.

IV. Declaration of Conflict of Interest

S. Day invited anyone who perceived a conflict of interest with any of the items on the agenda to declare. None was declared.

V. President's Remarks

2. Approval of AGENDA

MOTION 14/18 (L. Goerzen / N. Eason)

To approve the AGENDA of the CASLPM Council Meeting, 29th September 2018, with additions.

CARRIED

3. Approval of MINUTES

I. MINUTES of the 9th JUNE 2018 Council Meeting

MOTION 15/18 (C. MacTavish / F. Gaudry)

To accept the MINUTES of the CASLPM Council Meeting, 9th June 2018, as amended.

Discussion:

One typographical error was noted; S. Day asked that the minutes reflect her intent to rejoin the meeting in person, following conclusion of her personal commitments. Request for a draft version of minutes be circulated within two weeks of Council meetings. Summaries of the Council MTG Evaluations will be reviewed at Executive Committee.

CARRIED

4. GOVERNANCE / REVIEW of MONITORING REPORTS

I. Financial Condition / Planning & Budget

i. 2nd Quarter Report for the 2018 Budget was received by Council.

Discussion: Request for future quarterly reports to include a variance column against budgeted annual.

ii. 2019 Budget

MOTION 16/18 (N. Eason / L. Goerzen)

To approve the 2019 Budget as amended.

Discussion: The 2019 Budget was projected using a 1% growth rate for Full Regulated Registrants.

CARRIED

iii. 5 – Year Financial Plan TABLED

II. Registrar's Report Information only

III. Executive Committee Report Information only

IV. FD 3 Financial Planning Principles

MOTION 17/18 (L. Goerzen / R. Street)

To retained Financial Directive FD 3: Financial Planning Principles with no amendments.

Discussion: The policy was reviewed and retained with no amendments. Next review: Fall 2021 Council requested staff review By – Law Article 6.0 and recommend revisions as per environmental scan and generally accepted accounting principles.

CARRIED

V. 2020 – 2024 Registrant Fees TABLED

VI. Strategic Plan

Council received a brief overview of the Strategic Plan (draft) and the Project Outline. Council will convene as a Committee of the Whole, on Saturday 3rd November 2018, to further develop the Strategic Plan.

VII. By – Law Article 4.0 Council

MOTION 18/18 (C. Buchel / C. MacTavish)

To pursue a By-Law amendment to allow College Council to appoint a public representative to Council.

Discussion: The Registrar will send a letter to the Minister requesting an opinion as to the viability of pursuing such an amendment.

CARRIED

VIII. Committee Appointments

MOTION 19/18 (N. Eason / L. Goerzen)

To expedite the process of appointments, in this instance, Council ratify the appointments of public representatives to committees of Council.

CARRIED

MOTION 20/18 (C. Buchel / L. Goerzen)

To appoint C. Brown, public representative to the Continuing Competency Committee, Speech – Language Pathology Practice Advisory Committee and Audiology Practice Advisory Committee.

CARRIED

MOTION 21/18 (C. MacTavish / N. Eason)

To appoint R. Street, public representative to the Continuing Competency Committee, Speech – Language Pathology Practice Advisory Committee and Audiology Practice Advisory Committee.

CARRIED

5. REGULATORY POLICY

I. CAASPR Update: Report to Council TABLED

II. Committee Reports Information only / No discussion

- i. SLP Practice Advisory Committee Report
- ii. Audiology Practice Advisory Committee Report
- iii. Complaints Investigation Committee Report
- iv. Continuing Competency Committee Report

III. Practice Direction: Advertising

MOTION 22/18 (L. Goerzen / C. Brown)

To approve the Practice Direction: Advertising as presented.

Discussion:

The PD: Advertising has been prepared by the SLP Practice Advisory Committee. The draft document underwent a 45-day consultation with general registrant pool, members of the Canadian Alliance of Audiology and Speech – Language Pathology Regulators (CAASPR), and members of the Manitoba Alliance of Health Regulatory Colleges (MAHRC). Following consultation, the SLP Practice Advisory Committee reviewed and considered all comments received. One revision was made. The PD: Advertising was sent to Executive Committee, reviewed at its August 2018 meeting and recommended for approval by Council.

F. Gaudry raised concerns regarding Section 5.2 of the Practice Direction, prohibiting recommendation or endorsement.

MOTION RESCINDED

L. Goerzen rescinded the motion to approve. The PD: Advertising was sent back to committee.

IV. Complaints investigation Committee: Procedures Manual TABLED

6. Council-only Closed Session

S. Day called for a Council-only Closed Session of Council, at 3:45 p.m.

L. McKietiuik left the meeting.

Details of the Council-only Closed Session are attached as Appendix 1.

7. Next Meeting:

DATE: Saturday 1st DECEMBER 2018

TIME: 9:00 a.m. to 4:00 p.m.

Council Members were asked to complete the electronic evaluation tool.

8. Adjournment

No motion to adjourn.

Adjournment deemed by consensus at 4:00 p.m.

APPENDIX 1: Council-Only Closed Session

MEETING DETAILS	
DATE:	September 29, 2018
Meeting type:	Council-Only Closed Session
TIME:	3:45 pm
LOCATION:	CASLPM OFFICE; 333 Vaughn, Winnipeg, Manitoba
PRESENT:	Shelley Irvine Day, Florent Gaudry, Roland Street, Leslie Goertzen, Colita McTavish, Caitlin Buchel, Caitlin Brown, Nancy Eason
REGRETS:	None
SCRIBE:	Shelley Irvine Day

1. Call to Order
 - a. The meeting was informally called to order at: 3:45 pm
2. Approval of the Agenda
 - a. No formal agenda was pre-circulated however a notice of the meeting and topic was provided in advance to Council.
3. Approval of the Minutes
 - a. Not applicable
4. Confidential material was distributed to Council and instructions for safeguarding provided.
5. Next steps were determined with a future meeting date to be planned.
6. Meeting was adjourned at 4:00 pm.