

This is your official notice that Annual Renewal opens October 1st, 2020 for the 2021 Practice Year.

Changes to online renewal 2021

The College of Audiologists and Speech – Language Pathologists of Manitoba will be rolling out a new online renewal page to registrants in the next two weeks! This renewal page is easier to navigate and will store your registration documents online. New features or changes include:

- Your login is no longer your registration number. You must login with the email address you have on file with CASLPM. Your password will remain the same.
- You will be required to report your practice hours by employer. For example, if you maintain more than one employment, you will be required to report your hours for each place of employment.
- You can access your Tax Receipt and Certificate of Registration and Certificate of Practice directly online.

How to renew your registration online beginning October 1st, 2020

1. Have the following items ready:
 - Professional Liability Insurance Information
 - A breakdown of your November 1st, 2019 – October 31st, 2020 practice hours by employer
 - A credit card (Master Card or Visa)
2. Visit the CASLPM website at: www.caslpm.ca
3. Click on Registrant login
4. Select Registrant Profile Access from the left-hand menu – login using your email address and password
5. Complete your profile
6. Complete your declarations
7. Submit payment

CASLPM Staff will not be able to provide your password over the telephone. If you do not know your password, please use the “forgot password” option on the login page.

RENEWAL begins October 1st. Any revisions you may have made recently to your Profile do not replace the renewal process. All registrants must complete the on-line renewal between October 1st - 31st, 2020.

Please do not delay completing your renewal! Late fees will apply to any renewals received **after October 31st.**

