

This registration checklist is for applicants eligible for registration under terms of Chapter 9: Labour Mobility, of the Agreement on Internal Trade. In order to establish eligibility for registration with the College of Audiologists and Speech-Language Pathologists of Manitoba, Labour Mobility Applicants must submit the following:

INITIAL APPLICATION FORM

Completed online

ONLINE PAYMENT OF APPLICATION PROCESSING FEE

\$100.00 plus 5% GST = **\$ 105.00 TOTAL**

NOTARIZED PROOF OF IDENTITY & CURRENT LEGAL NAME

(photo ID such as driver's license, passport)

CRIMINAL RECORD CHECK with vulnerable sector search

VERIFICATION OF REGISTRATION

Provide verification of prior registration from each jurisdiction (in Canada and elsewhere) in which you are currently or have been registered or licensed to practice any healthcare profession. Such verification must be made to the jurisdiction and sent directly to CASLPM from the issuing organization.

EMPLOYER REFERENCE FORM

Completed form attests to currency of practice in the three years immediately preceding application for registration. You are required to use the Employer Reference Form provided in the online application.

If you cannot attest to 750 practice hours in the three years immediately preceding application for registration, you are required to proceed with an application for Provisional Regulated registration with CASLPM.

PROFESSIONAL LIABILITY INSURANCE COVERAGE

Report of Satisfactory Professional Liability Insurance (may be provided at the time of application for a Certificate of Practice). You are required to use the PLIC Form provided in the online application.

*An applicant may apply for both a certificate of registration and a certificate of practice at the same time.

PLEASE NOTE:

1. It is the applicant's responsibility to ensure that all information is submitted to the CASLPM Office.
2. All documents and letters not written in English or French must be accompanied by an official translation. Translations are only accepted in English from:
 - The consulate, high commission, or embassy (in Canada) of the country that issued the documents.
 - A Canadian consulate, high commission or embassy in the country from where the applicant emigrated.
 - A translator accredited by a professional association of translators in Canada.
 - A translator accredited by a federal, provincial, or municipal government in Canada.
3. Criminal Record Checks with Vulnerable Sector Search, Child Abuse Registry and Adult Abuse Registry Checks (or the equivalent checks in home jurisdiction) must be initiated in the region in which the applicant has resided for the majority of time in the five (5) years immediately preceding application for registration.
4. Incomplete applications will not be processed. Applications will be reviewed once **all** required documentation is received.
5. The applicant is responsible for the payment of all fees related to the application.
6. The process of application may take a minimum of 6 to 8 weeks from the date we receive your **COMPLETED** application

CASLPM must show due-diligence in preserving the integrity of documents it collects. Please refer to the attached Document Submission Protocol to ensure your documents are submitted properly.

[PROTOCOLS FOR SUBMITTING OFFICIAL DOCUMENTS](#)

It is important to note that an individual must be registered and hold a certificate of practice prior to beginning employment and/or working as a speech-language pathologist or audiologist, in any capacity (orientation, training, or otherwise). In Manitoba, no one is allowed, by law, to be employed as a speech-language pathologist or audiologist prior to being granted a certificate of registration and a certificate of practice with CASLPM.