



Registrar

The Organization:

The College of Audiologists and Speech – Language Pathologists of Manitoba (the College) registers and regulates Audiologists and Speech – Language pathologists in Manitoba. The College’s mission is to serve the public interest by regulating the two professions. The overall goal of the College is to ensure Manitobans have access to safe, ethical, and high-quality care. Reporting to Council, the Registrar will provide overall operational leadership to the College in implementing strategic plans to advance its vision, purpose, and goals.

Responsibilities:

- Maintaining a register of Audiologists and Speech – Language Pathologists in compliance with provincial legislation.
- Ensuring the registration of members and issuance of certificates of practice and advanced competency are carried out in accordance with regulations.
- Ensuring compliance with the Regulated Health Professions Act.
- Maintaining regulatory programs, including applications, registrations, and renewals.
- Leading the development and maintenance of professional standards of practice in conjunction with Council and Committees.
- Overseeing the complaints and discipline process and alternative dispute resolution process.
- Overseeing the Continuing Competency Program and Advance Competency Certificates.
- Participating in the Canadian Alliance of Audiology and Speech-Language Pathology Regulators (CAASPR)
- Participating in the Manitoba Alliance of Health Regulated Colleges (MAHRC)
- Providing advice and guidance to members of the professions on professional practice matters.
- Implementing operational matters including communications, website content, maintaining documents, content, formatting, and storage.

Qualifications:

- Undergraduate degree from a recognized university is **required**.
- Graduate degree in Speech-Language Pathology, Audiology, Business Administration, Public Administration, Healthcare Administration, or related discipline is **preferred**.
- Knowledge of governance principles and practices and the role of a regulatory college.
- Experience in the regulatory environment and a good working knowledge of the *Regulated Health Professions Act* and related Acts.
- Policy development.
- Knowledge of the application of standards of practice, policy, and guidelines.
- Excellent communication skills with proven leadership ability.
- Organizational and problem-solving skills, with ability to make decisions while dealing with competing priorities.

*For More information, or to submit your resume, please reach out to Matt Erhard at Summit Search Group
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