

# Client/Patient Care Tracking Form: Cross-Provincial Practice

- You must record all direct client/patient contact service hours (**200 total**) using this form, which **may be requested** by the secondary province, **at any time**.
- Use a separate form for each secondary province for which you hold a CPP registration.
- Please retain for 3 years.

Registrant’s name: \_\_\_\_\_

Primary Province: \_\_\_\_\_

Registration #: \_\_\_\_\_

Secondary Province: \_\_\_\_\_

Registration # if provided: \_\_\_\_\_

Effective date of registration in the secondary province: \_\_\_\_\_

*Direct client/patient contact services* means screening, assessment, treatment, counselling or consultation provided to a client/patient or anyone related to a cross provincial license holder’s client/patient in a secondary province.

<b>Patient Initials</b> (please maintain patient confidentiality) <small>NOTE: When providing group intervention, list the initials of all participants in one line.</small>	<b>Date of service</b>	<b>Length of time of direct contact service</b> (.25-hour increments) <small>NOTE: Group intervention time is recorded as the total time for the group.</small>
e.g., J.S.	January 7, 2023	1.25 hour
e.g., JB, SM, GI, AM, OL	October 9, 2023	1 hour
<b>Total # of Hours:</b>		Must not exceed 200 hours